

# THE FRIENDS OF ALZEY

## CONSTITUTION

### 1. Name of the Society

The name of the Society shall be "The Friends of Alzey" hereinafter called the Society.

### 2. The objects of the Society are:

- 2.1 to encourage the development of closer understanding, friendship and exchange with Germany,
- 2.2 to provide hospitality and entertainment for visitors from Alzey to Harpenden and to promote visits to Alzey by Harpenden residents, their friends and associates,
- 2.3 to organise social events and other activities to provide funds which will allow hospitality to be offered to visitors from Alzey,
- 2.4 to do anything else which the Management Committee consider to be in furtherance of the above objectives.

### 3. Membership

- 3.1 Subject to the approval of the Committee, membership of the Society shall be available to any person who completes the appropriate application form and pays the relevant fee.
- 3.2 Membership may be terminated by the member or by the Management Committee.

### 4. Management

- 4.1 The management of the Society shall be vested in the Management Committee which shall be elected annually at the Annual General Meeting.
- 4.2 The Committee shall consist of Chairman, Vice Chairman, Secretary and Treasurer who shall be the officers of the Society, an Accommodation Secretary and up to six other members.
- 4.3 The Committee shall be authorised to fill casual vacancies, and co-opt additional members as they see fit.
- 4.4 A quorum of the Committee shall consist of 5 members present.

- 4.5 The Society's financial year shall end on the 31st December in each year.
- 4.6 Any two Officers of the Society shall be authorised to sign cheques on behalf of the Society.

## 5.0 General Meetings

- 5.1 An Annual General Meeting shall be held once in every calendar year not more than four months after the end of the financial year.
- 5.2 The business to be transacted at an Annual General Meeting shall be:
- 5.2.1 consideration and adoption of the Annual Report and audited Accounts
  - 5.2.2 election of Officers and Committee members
  - 5.2.3 appointment of an independent auditor
  - 5.2.4 setting the membership subscription,
  - 5.2.5 any other business which has been notified to the Secretary not less than 28 days prior to the date of the meeting.
- 5.3 An Extraordinary General Meeting shall be called on the instruction of the Committee or at the request of 12 ordinary members of the Society.
- 5.4 The Secretary shall give Members 14 days notice of General Meetings.
- 5.5 A quorum at General Meetings shall be 7 members present.

## 6.0 Alteration or additions to the Constitution

Alterations or additions to the Constitution will require the approval of a majority of the members present at a General Meeting.

## 7.0 Termination of the Society

The Society may only be terminated by a resolution of a majority of the members present at a General Meeting convened for the purpose. In the event of termination of the Society the remaining funds of the Society shall be devoted to objects similar to those of the Society or to charitable purposes as determined at the aforesaid General Meeting.

## 8.0 Disputes

Any dispute arising out of the interpretation of this constitution shall be referred to the Management committee whose decision shall be final.